

Huntsville Hamfest Vendor Policy

The Huntsville Hamfest offers different types and rates for exhibit space depending on the type of vendor and/or the type of merchandise offered for sale. The following rules govern the placement of vendors and exhibitors within the show.

COMMERCIAL / DEALER SHOW

The commercial area / dealer show is open to any and all vendors and exhibitors who wish to display at the hamfest. Priority for booth space will be given to amateur radio, electronics, and computer related businesses and exhibitors, but others are also welcome as space permits. Vendors are allowed to bring their own storage tables for use inside their booth space only since aisle tables are covered and skirted before the show. **All returning vendors must declare for their booths no later than June 30 to retain previous year's location.**

FLEA MARKET

The flea market area is available to vendors and exhibitors according to the following criteria:

1. Vendors who offer for sale at the hamfest new merchandise of any kind that is priced over \$100 per item which carries with it a new factory warranty must purchase booth space in the Commercial / Dealer Area. Specific items that cannot be sold from the flea market include, but are not limited to:
 - Ham radio, computer, audio/video equipment or accessories priced more than \$100 or carries a new factory warranty
 - Commercial computer software priced more than \$100 with a new factory warranty
 - Antennas of any kind priced over \$100 with a new factory warranty
 - No ham related name badges, t-shirts, or caps.

Examples of items that are allowed to be sold in the flea market include:

- Used, surplus, reconditioned, or factory over-run equipment that carries no factory warranty
 - New component piece parts such as resistors, connectors, and wire/cable
 - Computer shareware
 - Craft items are allowed on a limited basis. Please consult flea market chairman.
2. In order to maintain a flea market atmosphere, no commercial signs, banners, or other displays containing company names or logos will be allowed above flea market table top height in the flea market area, except as specifically approved by the flea market chairman.
 3. Vendors who require more (or odd-shaped) floor space due to non-standard displays will be allowed on a space-available basis and will negotiate a special booth price with the appropriate committee chairman prior to the show.

CLUBS and GROUPS

Clubs, groups, and similar organizations that exist solely for the advancement or enjoyment of amateur radio are allowed one display table in the hamfest at no charge as designated by the hamfest committee on a case-by case basis and as space allows. No marketing of commercial products or services is allowed from complimentary booths, except memberships or incidental items such as club pins, buttons or patches. Complimentary booths do NOT include admission, complimentary lunch, or any other amenities normally included with a commercial booth. Power is available in complimentary booths for the same cost as in commercial booths (\$40). If you reserve a complimentary table and are unable to attend, please inform the dealer show chairman by email as soon as possible.

PAYMENT

No booth or flea market table will be formally assigned until payment is received. Payment in full is to be included with booth request forms that are mailed. For phone or email booth orders, payment must be mailed and postmarked within 10 days of order. In any case, booths or flea market tables for which payment has not been received on July 1 will be subject to reassignment.

SALES TAX

We are required to submit a list of the vendors to the tax agencies before show begins. All vendors must collect 8% sales tax as applicable on all hamfest sales. For your convenience, we will gladly collect your Alabama Sales Tax before you leave the hamfest on Sunday and submit to the proper authorities on your behalf. Otherwise, you will be asked to mail it to us within two weeks after the show.

LEGAL STUFF

By occupying any type of display space at the Huntsville Hamfest, each vendor agrees that all merchandise offered for sale at the hamfest, any vendor-owned equipment for use in a vendor booth, or activity sponsored by any vendor, shall comply with applicable safety and usage policies and regulations of the Von Braun Center. At the discretion of the Huntsville Hamfest committee, and in conjunction with VBC management, non-compliance with this provision by a vendor can result in dismissal of any individual or the entire vendor party from the hamfest.

For questions, constructive comments or suggestions, feel free to contact any of the following individuals:

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